

Surveyor- Child Inspectorate/Students

Method- Observation & Interaction with students

Respondents- Students (a diverse group of minimum 10 students from each class)

Basic Information	DISE Code: _____
NAME OF SCHOOL _____	TYPE OF SCHOOL _____
ADDRESS _____	(Govt., Private, Aided)
_____	(Residential/Non-residential)
_____	(Specified Category like KV/NV/KGBV/Sainik School or any other)

1. Does the school have boundary wall- Yes/No _____ If yes, type of boundary wall Permanent wall/ Fencing/ Wiring/Any other, specify _____

2. Toilet Facilities:

S. No.	Facilities	Yes	No	Observations									
1.	Are Toilets located within the school premises?												
2.	Are there separate toilets for girls and boys?			<table border="1"> <thead> <tr> <th></th> <th>No. of toilets</th> <th>Total enrolment</th> </tr> </thead> <tbody> <tr> <td>Boys</td> <td></td> <td></td> </tr> <tr> <td>Girls</td> <td></td> <td></td> </tr> </tbody> </table>		No. of toilets	Total enrolment	Boys			Girls		
	No. of toilets	Total enrolment											
Boys													
Girls													
3.	Are the Toilets kept open and used by all children?												
4.	Are there disabled friendly toilets available within school premises?												
5.	Is there running water facility available in the toilet?												
5(a)	If, No then where do the children fetch water from?												
6.	Is soap available for washing hands-Yes/No												
7.	Does all the toilets have doors for ensuring safety and privacy of children?												
8.	Does the school have clean and working method of disposing waste materials especially for girls?												
9.	Are the toilets cleaned regularly?												
10.	Are there sweepers in school to clean toilets? Yes/No. If no, who is responsible for cleaning the toilets?												

3. Drinking water facility

1.	Is there safe and adequate drinking water available to the children within the school premises?			
2.	Source of drinking water a) Tube-well b) Hand-pump c) Stored in an overhead tank supplied by local authority d) Any other, specify			
3.	Is the safety/quality of water checked regularly by the concerned authority?			

When was the last clearing done?

4. Does the school have the following facilities?

S. No.	Facilities	Yes	No	Observations
1.	Separate room for head master			
2.	Staff room for teachers			
3.	Computer room			
4.	Space for assembly			
5.	Playground			
6.	Play materials and games			
7.	Sports equipments			
8.	Kitchen for Midday Meal			
9.	Total no. of Classrooms			
10.	Are the rooms properly maintained, ventilated and illuminated?			
11.	Are the electrical fittings in the classrooms and corridor working properly?			
12.	Switch Board/main switches working properly, are the switch board covered and cautioned?			
13.	Whether checked Water Coolers and other electrical gadgets transferring shock? If yes then remedial measures taken or not?			
14.	Any case of electric shock or problem of any type encountered by the staff/student?			
15.	Any Sparks or Short circuit occurred in past one week?			
16.	School facilities like classrooms, play areas, toilets, are accessible by wheelchair. There are ramps and wheel-chairs for differently abled students/teachers and school environment is disable friendly.			
17.	Are there any designated official in the school who is entrusted with the exclusive responsibility of their needs in any emergency?			
18.	Are students who are differently abled accompanied by a Teacher or attendant when using toilets for safety reasons?			
19.	Are teachers and students educated to be sensitive to fellow students who are differently abled?			
20.	Whether the school has made provision for children who cannot see (children with visual impairment and low vision) to move around the school safely and independently?			
21.	Are the corridors and staircases clear of obstruction?			
22.	Classroom door and emergency doors clear of obstruction.			
23.	Is floor evacuation plan displayed: contacts for trauma management, Doctor, Hospital, Ambulance, including private service, for emergency medical care, Childline, police, fire helpline, child safety poster and a-Box details properly or not?			Specify:
24.	Fire extinguishers are in place or not?			
25.	Any high voltage wires/transformers within/ adjacent to school premises?			
26.	Library room and books			
a)	Text books			
b)	Books/ materials on all subjects			
c)	Educational games.			

	Children's magazines/newspapers			
	Any other, specify			
f)	Whether books and periodicals in library are available in local language?			
g)	Whether a system of issuing books to children exist?			
h)	If yes, do children take home books regularly?			
27.	Does school provide transport facility?			
a)	If no, what is the mode of transport to school?			
a)	If yes, does any attendant/teacher in the bus to attend children travelling in the school buses?			
28.	Is there a first aid box in the bus and laboratories?			
29.	Have the school complied with the rules and regulations stipulated by the local transport authorities?			
30.	Have the students been trained in orderliness in buses? (Have they been exposed to traffic rules?)			
31.	Any suggestions from students/staff for upgrading floor safety?			
32.	Is the register maintained for staff/visitors in/out movement?			
33.	Is the staff trained for <ul style="list-style-type: none"> • Trauma Management • First Aid • CWSN • Disaster Management 			Specify:

5. Safety against abuse

S. No.	Facilities	Yes	No	Observations
1.	The school has a well-defined policy against child abuse and exploitation.			
2.	The School has a senior and sensitized staff designated as Child Protection Officer - who has undergone training			
3.	All teaching, non-teaching, contractual and other staff is sensitized on the mechanism against child abuse and exploitation.			
4.	All teaching and non-teaching staff is specifically trained to be alert to signs and indicators of child abuse.			
5.	All parents and students have been sensitized on the mechanism against child abuse and exploitation.			
6.	There is a recruitment and verification protocol and procedure in place for teaching, non-teaching, contractual, voluntary and other staff, before they are allowed to work with the children.			
7.	There is clearly laid out procedure and line of reporting for teachers and other members of the staff to be followed, in the event of child abused by teaching or non-teaching staff or anyone else connected with the school.			
8.	The school undertakes on-going training for teaching and key non-teaching personnel on protection of child rights, child safety and child development, child abuse and related issues.			
9.	School has a qualified Child Counsellor/Psychologist – part time or full time or on call consultant, one can access when there is a requirement or an emergency.			
10.	All children are regularly oriented on safe and unsafe touch and behaviour, helped to understand her/his right over her/his body, and right to say No. Children also receive training in how to			

	protect themselves from abuse and other safety measures: Parent training or awareness on the same is conducted.			
11.	School conducts awareness programs to sensitize students on basis of substance abuse, mutual and peer respect, gender sensitivity, social responsibility; and consequences of behaviour or action, including penalisation under law such as J.J. Act, 2015 and POCSO, 2012.			
12.	School has Children's Forums or Clubs that promote children's participation and provides platform for them to discuss and share with the teachers and those in authority on safety, protection and other relevant issues.			
13.	In the event of serious sexual offences incidences, school authorities have taken immediate steps to restrict the access of the alleged offender to the children.			

6. Social and Emotional Safety

S. No.	Facilities	Yes	No	Observations
1.	Children are given guidance and trained on adequate age appropriate social skills in managing emotions and building healthy peer relationships			
2.	Children are sensitized to recognize and deal with negative peer pressure			
3.	Through conducting sessions on life skills students are taught coping skills to manage fear, anger and stress and prevent abuse on self or others to build self-esteem and confidence among students			
4.	All types of bullying is discouraged and prohibited in the school premises students are asked to refrain from bullying, ragging, criticism, rude language, and malicious gossiping.			
5.	The school addresses and does not tolerate issues of bullying, harassment and discrimination/prejudice against students on basis of religion, caste, gender, language, physique or disability or any other factor			
6.	Misconduct and inappropriate social behaviour is strictly monitored and addressed (Like stealing /needless writing on the walls/ harming another student physically or emotionally and displaying any antisocial behaviour			
7.	Behavioral Management and modification program in place and students are aware of it.			
8.	Mechanisms in place for the students to feel safe reporting abuse of self or others, and the disciplinary and safety issues are quickly addressed.			
9.	Yoga and meditation as part of PT and wherever possible stress management, exam preparedness workshops are held.			
10.	There is a ban on corporal punishment and emotional harassment of students by teaching and non-teaching staff.			
11.	Positive disciplinary modes and measures are adopted and followed by the teachers and school authorities			
12.	Academic guidance is provided to low achievers and children with special needs			

7. Cyber Safety

S. No.	Facilities	Yes	No	Observations
1.	Access to computer rooms and use of electronic and technological devices is supervised by teachers			
2.	There is Internet Security that restricts use by children			
3.	Social Networking sites are blocked at all times in the school			
4.	Students are regularly educated on safe usage of technology and how to be responsible digital citizen – sensible use of mobiles, sms, mms, internet, mail or net chats, effect of plagiarism and how to avoid risky behaviour.			
5.	Students are educated to understand their responsibilities, the consequences under the laws on cyber misuse, bullying, harassment etc.			
6.	School Authority and children are oriented on procedures to be followed and steps prescribed within the legal framework in the event of cyber abuse or crime – legal recourse and information about Cyber Crime Department in the Police			
7.	Parents are sensitized on the safe usage of technology, internet, and how to avoid taking risks and measures for redressal.			
8.	Teachers, Parents and students are educated on technology and internet usage through Cyber cafes			
9.	Cyber-crimes are handled with sensitivity and confidentiality			
10.	Cyber-bullying or harassment is handled with utmost care.			

8. Fire Safety

S. No.	Facilities	Yes	No	Observations
1.	Do you have adequate fire fighting systems in place to meet any emergency?			
2.	Is the school in touch with local fire fighting agencies for mock drill training to a crisis management group?			
3.	What emergency steps are in place in the school for fire safety management?			
4.	Is there a trained management team available in the school for initial fire hazard management?			
5.	Is the school in touch with the local fire safety authorities for training and retraining the people?			
6.	Has the building been certified as safe for housing the students by the local authorities?			
7.	Are there any cracks in the school structures and are steps being taken to repair them?			
8.	Is the school situated in old or dilapidated buildings? Has it been brought to the notice of the local authorities or management so that adequate steps are taken for relocating the school?			
9.	Is the school situated in old or dilapidated buildings? Has it been brought to the notice of the local authorities or management so that adequate steps are taken for relocating the school?			
10.	Is there a trained disaster management group available in school for initial response? Are you in touch with the local disaster management authorities for training and retraining them?			

Is the school located near any rail track? Has the impact of such locations being examined by the local authorities for the safety of the students?

9. Earthquake Management

S. No.	Facilities	Yes	No	Observations
1.	Is the school situated in the earthquake risk zone?			
2.	How safe is your construction to face a natural disaster of this kind? Do you need to make modifications in consultation with local authorities?			
3.	What emergency steps are in place in the school for disaster preparedness?			
4.	Have necessary steps been taken during construction of the building for earthquake safety for the building?			
5.	Is there a trained disaster management group available in school for initial response? Are you in touch with the local disaster management authorities for training and retraining them?			

10. Flood/Cyclone/landslide Management

S. No.	Facilities	Yes	No	Observations
1.	Is the school situated near seashore or a river?			
2.	Are there any contingency plans to meet floods, cyclones, cloud bursts and heavy rains?			
3.	Is there a transport mechanism in place for emergency transport of students or do you have any contacts for their arrangements?			
4.	Is the school situated on hilltops or where there is a possibility of landslide?			
5.	Is the school located near an industry or a chemical factory producing fatal chemical products?			

11. Laboratory Safety

S. No.	Facilities	Yes	No	Observations
1.	Are the laboratories in your school positioned as per rules?			
2.	Is there space for free mobility for students in case of an emergency?			
3.	Are the chemicals and instruments kept safely beyond the access of others?			
4.	Do you have an exhaust facility for the gases?			
5.	Have you displayed the first aid procedures for the students in the laboratory?			
6.	Is your school team trained to meet any emergency in the laboratory?			

12. MidDay Meal and Health Facilities

S. No.	Facilities	Yes	No	Observations
1.	Is regular health check-up done in schools as prescribed by the Department of Education (DoE) and records maintained?			

	Does Parents communicate their child's health issues to the school authority?		
	Has the school tied up with a local hospital within two kilometres of the school and there is a doctor-on-call for emergency.		
4.	The medical room is equipped to handle medical emergencies.		
5.	There is a first - aid box available in the school and the First - Aid protocols for common injuries is displayed at prominent places in school.		
6.	Teachers and key staff are trained in first aid and CPR. They have basic training in counselling, identification of disabilities, learning difficulties etc.		
7.	Health Education to students on health issues including balanced diet, nutritious alternatives to junk food, regular eating habits, personal hygiene etc are provided.		
8.	Gas stoves with ISI mark, are kept in a safe place, maintained and checked regularly. Children are not allowed to use the gas stove.		
9.	The teachers are present when students have their meals and will observe their eating habits		
10.	Is the MDM prepared in school or in a centralised kitchen?		
11.	Whether MDM is provided as per menu		
12.	Whether children are satisfied with the quality and taste of food served?		
13.	Whether sufficient quantity of food is given to the students?		
14.	Who is responsible for serving food and cleaning of utensils in the schools?		
15.	Is the nutritive value of the MDM provided in school as per the guidelines?		

13. Inclusive Environment

1. Admission of student under EWS and Disadvantaged group category			
Session	Enrolment under general category	Enrolment of EWS/ Disadvantaged group	Total Enrolment
2014-15			
2015-16			
2. No. of student left the school (details of EWS/DG Group quota student only)			
Session	Enrolment under general category	Enrolment of EWS/ Disadvantaged group	Total Enrolment
2014-15			
2015-16			
3. No. of fake admission under EWS/DG Group quota (comes in the notice of school authority)			
Session	EWS	Disadvantage group	
2014-15			
2015-16			
4. Reimbursement per student			
Year	Amount	Entitlements Covered	Facilities provided by the school on charging but not covered under
2014-15			
2015-16			
5. Has any form of discrimination against children is observed (a) During serving/eating MDM/Lunch; in classroom, and playground.			

14. School Management Committee (SMC)/Parent-Teacher Association (PTA)

No.	Parameter	Yes	No	Details
	Has the SMC/PTA has been constituted?			
2.	Date of constitution of SMC/PTA			
3.	Are the Names of SMC/PTA members displayed in the school?			
4.	Please give the number of members from each category in SMC composition (as per State R.T.E. Rules)			
	Parents			
	Local Authority			
	Teachers			
	Head teacher			
	Local Educationalist			
	Children			
	Any Other			
5.	Number of SMC meetings held in the last 12 months			
6.	Details of 3 major issues raised and decisions taken by SMC members in the meeting in the last 12 months			
7.	Whether SMC members have received training in the last 12 months-Yes/No If yes, who provided the training? If yes, what was the theme of the training provided?			
8.	Has the SMC developed the a School Development Plan (SDP)?			
9.	Whether the SDP Grant has been received?			
10.	Whether SMC has prepared an annual account of receipts and expenditure of the school?			
11.	What improvements are needed in the school functioning (list atleast 4, in order of priority)?			
12.	List major initiatives of SMC for improving functioning of school.			

15. Suggestions of children for upcoming New Education Policy.

16. Suggestions of the student-teacher for upcoming New Education Policy?

Date _____	Name and Class of respondents
Name & Class of Child Inspector/Investigator	1)
	2)
	3)
	4)
	5)
	6)
	7)
	8)
	9)
	10)